

# Morgan Stanley

# eAuthorizations

## How to Approve Transactions Through Morgan Stanley Online and the Mobile App

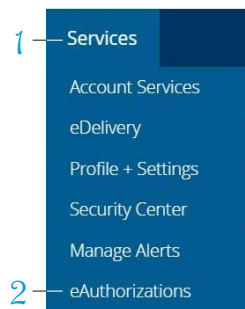


eAuthorizations allows you to approve transactions electronically and securely on Morgan Stanley Online and the Morgan Stanley Mobile App.

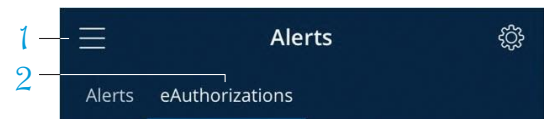
### STEP 1: ENROLL

1. From Morgan Stanley Online (MSO) navigate to the Services tab on the homepage, or using the Morgan Stanley Mobile App, tap Alerts from the menu icon in the top-left corner.
2. Select eAuthorizations.
3. Select get started.

#### Desktop



#### Mobile App



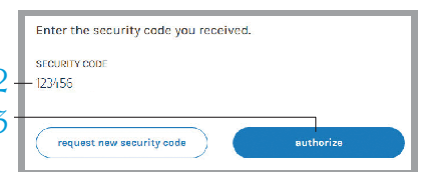
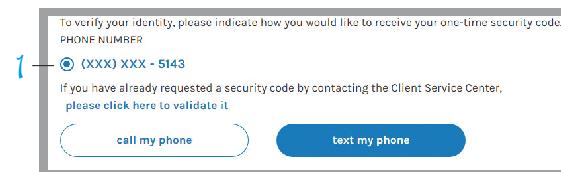
### STEP 2: VERIFY

To complete your enrollment you may be prompted to verify your device.

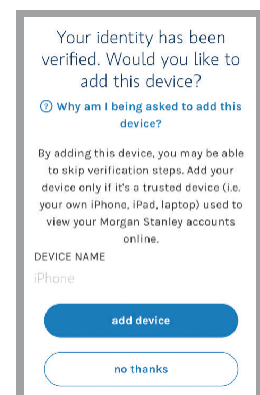
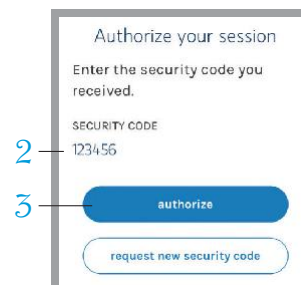
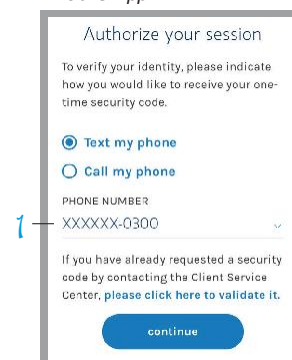
1. Select a phone number and method to receive your security code: Text my phone or Call my phone. The call option is preferred for international clients.
2. Enter the code received into the Security Code field.
3. Select Authorize.

*Verification is a one-time process, required if you are using an unregistered device. After verifying, you will be asked if you would like to register your device.*

#### Desktop



#### Mobile App



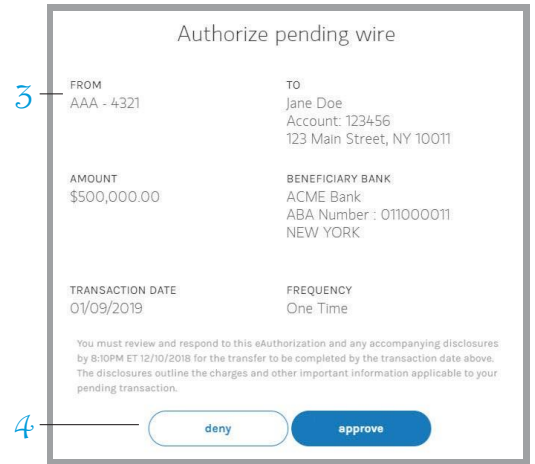
**STEP 3: APPROVE**

To approve an eAuthorizations, follow the steps below:

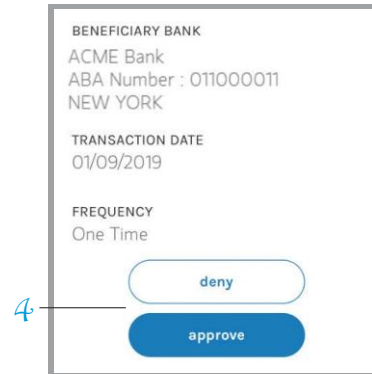
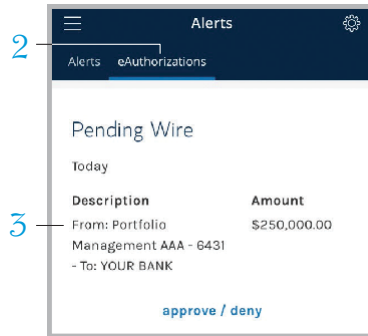
1. You will receive a notification when the transaction is pending your approval.
2. Select Alerts on the right hand side of the MSO homepage or from the dropdown menu on the Morgan Stanley Mobile App and then select eAuthorizations.
3. Click or tap on the transaction to review the detail and disclosures (if applicable).
4. Select approve to authorize the transaction.

*Both the push notification and clicking on the email link on your phone will launch the Alerts screen. You will still have to tap eAuthorizations within the Alerts screen to review the transaction.*

*Desktop*



*Mobile App*



**STEP 4: MANAGE ALERTS**

**FROM MORGAN STANLEY ONLINE**

1. To modify alert settings, hover over the Services tab and select eAuthorizations.
2. Click ⓘ and then Delivery Settings. Select preferences under eAuthorizations. Click Update to save.

**FROM THE MOBILE APP**

1. To modify notification preferences on your mobile device, tap Profile + Settings from the menu icon.
2. Tap Alerts + Notifications → Delivery Methods → eAuthorizations. Tap Update to save selections.

*You are defaulted into in-app and email alerts. You can opt into push notifications and SMS texts. To opt into the SMS option, you must first tap the 'Enable SMS Notifications' toggle.*



**Need help?**

If you require further assistance, please contact your Financial Advisor or Private Wealth Advisor.

If you don't have a Morgan Stanley Online account, simply visit [morganstanley.com/online](https://morganstanley.com/online) to register. To download the mobile app, search for "Morgan Stanley Wealth Management" in the AppStore<sup>SM</sup> for the iPhone®/iPad® or GooglePlay™ for Android™.

The Morgan Stanley Mobile App is currently available for iPhone® and iPad® from the App Store<sup>SM</sup> and Android™ on Google Play™. Standard messaging and data rates from your provider may apply. Subject to device connectivity. Apple®, the Apple logo, iPhone®, iPad® are trademarks of Apple Inc., registered in the US and other countries. App Store is a service mark of Apple Inc. Android and Google Play are trademarks of Google Inc.

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