

eAuthorizations allows you to approve transactions electronically and securely on Morgan Stanley Online and the Morgan Stanley Mobile App.

### **STEP 1: ENROLL**

- From Morgan Stanley Online (MSO) navigate to the **Services** tab on the homepage, or using the Morgan Stanley Mobile App, tap **Alerts** from the menu icon in the top-left corner.
- 2. Select eAuthorizations.
- 3. Select get started.
- 4. Review and acknowledge the eAuthorizations agreement and select accept and continue.



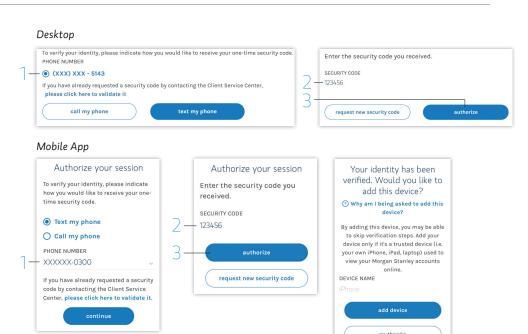


# **STEP 2: VERIFY**

To complete your enrollment you may be prompted to verify your device.

- Select a phone number and method to receive your security code:
   Text my phone or Call my phone.
   The call option is preferred for international clients.
- **2.** Enter the code received into the **Security Code** field.
- 3. Select Authorize.

Verification is a one-time process, required if you are using an unregistered device. After verifying, you will be asked if you would like to register your device.



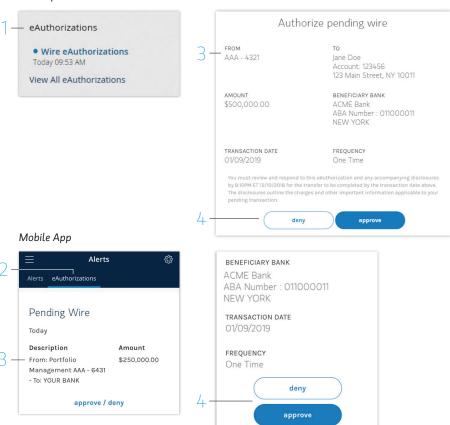
### **STEP 3: APPROVE**

To approve an eAuthorizations, follow the steps below:

- **1.** You will receive a notification when the transaction is pending your approval.
- 2. Select Alerts on the right hand side of the MSO homepage or from the dropdown menu icon on the Morgan Stanley Mobile App and then select eAuthorizations.
- **3.** Click or tap on the transaction to review the detail and disclosures (if applicable).
- **4.** Select **approve** to authorize the transaction.

Both the push notification and clicking on the email link on your phone will launch the **Alerts** screen. You will still have to tap **eAuthorizations** within the **Alerts** screen to review the transaction.

#### Desktop



# **STEP 4: MANAGE ALERTS**

#### FROM MORGAN STANLEY ONLINE

- To modify alert settings, hover over the Services tab and select eAuthorizations.
- 2. Click and then Delivery Settings. Select preferences under eAuthorizations. Click Update to save.

### FROM THE MOBILE APP

- **1.** To modify notification preferences on your mobile device, tap **Profile** 
  - + Settings from the menu icon.
- 2. Tap Alerts + Notifications
  → Delivery Methods →
  eAuthorizations. Tap Update
  to save selections.

You are defaulted into in-app and email alerts. You can opt into push notifications and SMS texts. To opt into the SMS option, you must first tap the 'Enable SMS Notifications' toggle.



# Need help?

If you require further assistance, please contact your Financial Advisor or Private Wealth Advisor.

If you don't have a Morgan Stanley Online account, simply visit morganstanley.com/online to register. To download the mobile app, search for "Morgan Stanley Wealth Management" in the AppStore™ for the iPhone\*/iPad® or GooglePlay™ for Android™.